

Business Brief

What to expect on the day:

When you arrive in school you will be provided with table and chairs, a name card (for you to complete about you and your company) and you will meet the other businesses attending.

If you have any special requirement please let us know in advance of the event. The children will have been placed in groups, each group will have a team leader, he/she is responsible for introducing his/her team to you and shaking your hand in a polite manner.

Your planned session should last approx 10 minutes at the end of this time the teams will move on to the next business on the carousel.

Tips for preparing your session.

It's always better if the sessions are interactive so please feel free for example to include short activities, demonstrations, bring examples of products you make, materials, pictures, equipment that you use in your job/ business to help them understand more about your world of work.

Try and include where relevant:

- A summary of what your job entails
- Your job title, the company/industry you work in
- The hours you work and the environment you work in
- The key people you work with on a regular basis (this introduces different jobs roles in your company to the children)
- The type of qualification/experience required to do your job (GCSE's, A levels, degree, apprenticeship, technical training etc, they have learnt a little bit about this already)
- Include 2 or 3 qualities and skills that you feel are essential to do your job

Why not promote your company with a pop up stand if you have one!

Thank you so much for your support.